Ministry of Health of the Russian Federation

Federal State-Funded Educational Institution of Higher Education

"Siberian State Medical University"

of the Ministry of Health of the Russian Federation

ACT

\_\_\_\_\_\_\_\_\_\_2021 No\_\_\_

Tomsk

*On files disposal*

The Medical Documentation Expert Commission, established by the Orders

No 241 dated 28.04.2018, No 212 dated 01.03.2020 and No 703 dated 23.11.2020, consisted of the following members:

Vice-Chairwoman T.A. Gogoleva,

Commission members O.V. Borisova,

S.P. Klishevich,

Secretary E.A. Anpilogova,

has drawn up this Act on the following files disposal:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No | Title of file | Keeping dates / expiration date | Nomenclature number | Quantity of files | Keeping period according to Register | Comments |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| **HEAD NURSE** | | | | | | |
|  | Acts on the destruction of used ampoules for narcotic drugs and psychotropic substances | 2014 |  | 2 | 3 years accord. to the Appx.10 to the Order No. 330 dated 12.11.1997 of Ministry of Health of the Russian Federation |  |
|  |  |  |  | 2 |  |  |
|  |  |  |  | 1 |  |  |
|  |  |  |  | 1 |  |  |
|  |  |  |  | 1 |  |  |
|  |  |  |  |  |  |  |

In total 7 (seven) files for 2014-2015.

The aforementioned documents have been disposed by shredding as witnessed by the Medical Documentation Expert Commission members.

Vice-chairwoman *Signature* T.A. Gogoleva

Commission members *Signature* O.V. Borisova

*Signature* S.P. Klishevich

Secretary *Signature* E.A. Anpilogova